# About Installer IDs

#### Summary

The following information details Viasat policies related to the Viasat Certified Technician Identification number. This number is commonly known as the Installer ID.

## **Certification Process**

After completing the assigned online courses and passing the final Certification Assessment test, you will receive your Installer ID.

### Maintaining an Installer ID

- Each Installer ID number is unique to each technician.
- There is one Installer ID for all installation types: Residential, Commercial, etc. Viasat Discover will note the types of installations a technician is qualified to install/service.
- Technicians support all installations and service work performed with their ID numbers.
- Technicians maintain their ID by meeting the performance targets set by the Field Operations group. This may include courses at Viasat Discover, a minimum number of installations during a specific review period, maintaining designated quality, and customer survey (CSAT) scores, etc. The performance targets may change at the discretion of the Field Operations group.
- It is the technician's responsibility to provide Viasat with a valid email address in order to receive ongoing Field Updates. This email is stored in their Viasat Discover account.

# Behaviors that may result in Decertification

- Unprofessional behavior at an installation location, as deemed by Viasat Field Ops, fulfillment partners, or employers.
- Sharing IDs with anyone
  - Exception: Providing the ID to an employer for the express and only purpose of requesting access to FSM. If a retailer assigns the ID, or shares the ID with anyone, the ID owner is still subject to decertification review.
- Failure to maintain the performance standards required by Viasat Field Operations
- Failure to comply with work order requirements, such as submitting photos of the installation
- Failure to maintain a working email address in their Viasat Discover account. This email address is a condition of certification.
- Viasat Discover accounts display a message "Certification status has been terminated" after a technician has been decertified. Decertification is final, and there are no appeals.

# Working for Multiple Employers

 A technician may choose to support one or more Viasat partners. They may work for multiple employers, as long as they are certified appropriately.