

# Completing the NRTC Installation Job Aid

## Completing an NRTC Installation Job Aid

Release Date: August 2018

### *Summary*

This Job Aid covers:

### Setting 'Level 5'

This Job Aid supports the NRTC Technician audience.

### **Setting 'Level 5'**

Following the installation, provisioning, email set-up and education of the Subscriber, the final step is bringing the install to a Level Five (5) in the AdminTool. This process may be performed at the Subscriber's location or at the member's office, by either the Technician or a Customer Service Representative (CSR).

Follow these steps to set Level 5 in the AdminTool

1. After logging into the AdminTool and locating the work order, click the **WildBlue tab**.

2. Click the **Installation tab** at the bottom of the page.

3. **Complete the fields** using information from the installation.

4. **Answer the three questions**

in the top right corner with Yes

- Subscriber can surf
- Subscriber can send/receive email
- Turn up for completion

5. Click **Save**, and confirm that **WildBlue Access** changes to **Level 5**.

Information WildBlue

Product Exede12-10

WildBlue Access **1** 2 3 4 5 Status Active

Account OID : 1328294799460321-A Wholesale Account Id: ShenTeldemo1@trueband.net  
Ready for Installer: 02/03/2012 01:47:18 EST  
Account Activated: 02/10/2012 02:07:17 EST

**Current Usage:**  
As of May 1, 2012, the usage meter is accurately reporting your monthly bandwidth usage. ViaSat will begin enforcing the Data Allowance Policy in September. Please refer to this usage meter frequently in order to be sure you are complying with your monthly bandwidth allowance.

Summary: Within Normal Usage  
Normal: 0.01 GB of 10 GB (0%)  
Usage Reset Date: 10/10/2012 Usage Events

+ Access Policy

**Additional bandwidth available through the Buy More program at \$9.99 per GB.**

Buy More   
IP Address Dynamic

Assigned Installer Jeff Nordeen  
Subscriber can surf No  
Installed By: **Richard Frank**  
Subscriber has the ability to send/receive e-mail No  
Installation  
Loain: **SHENTELEMO1@TRUEBAND.NET**  
Turn up for completion No

Equipment Pointing Information **Installation**

Cable Type Other Other  
Cable Length ft.  
Mount Point Other Other  
Termination Point Other Other

**Save** Cancel