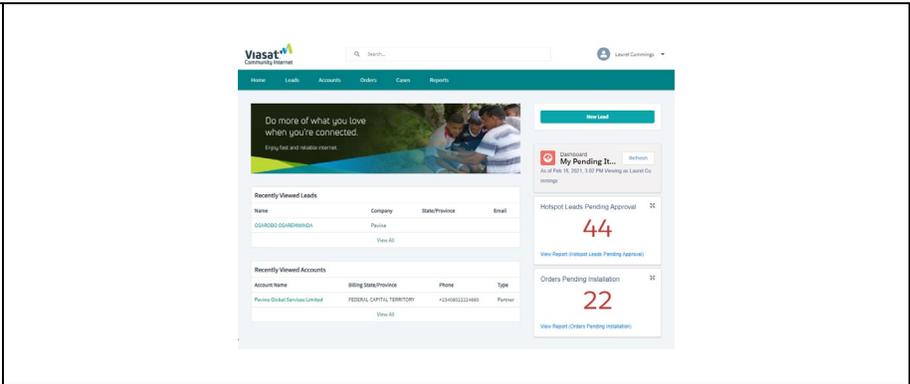


OPPO Password Reset (Technicians)

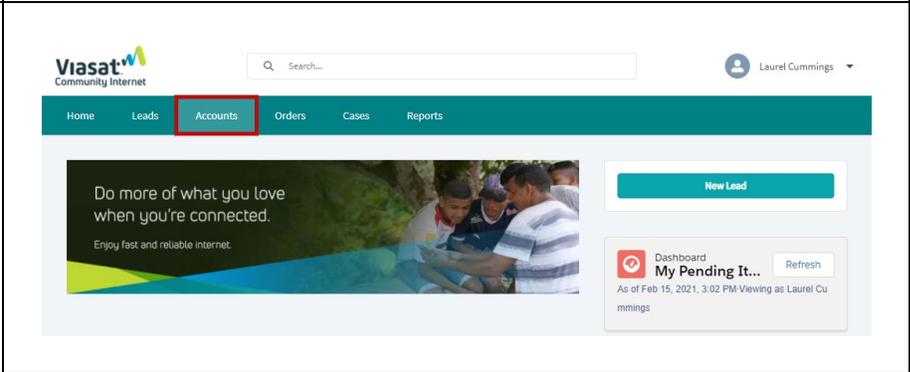
Viasat Community Internet
Revision – 2021-03-15



1. Log into oppo.viasat.com.

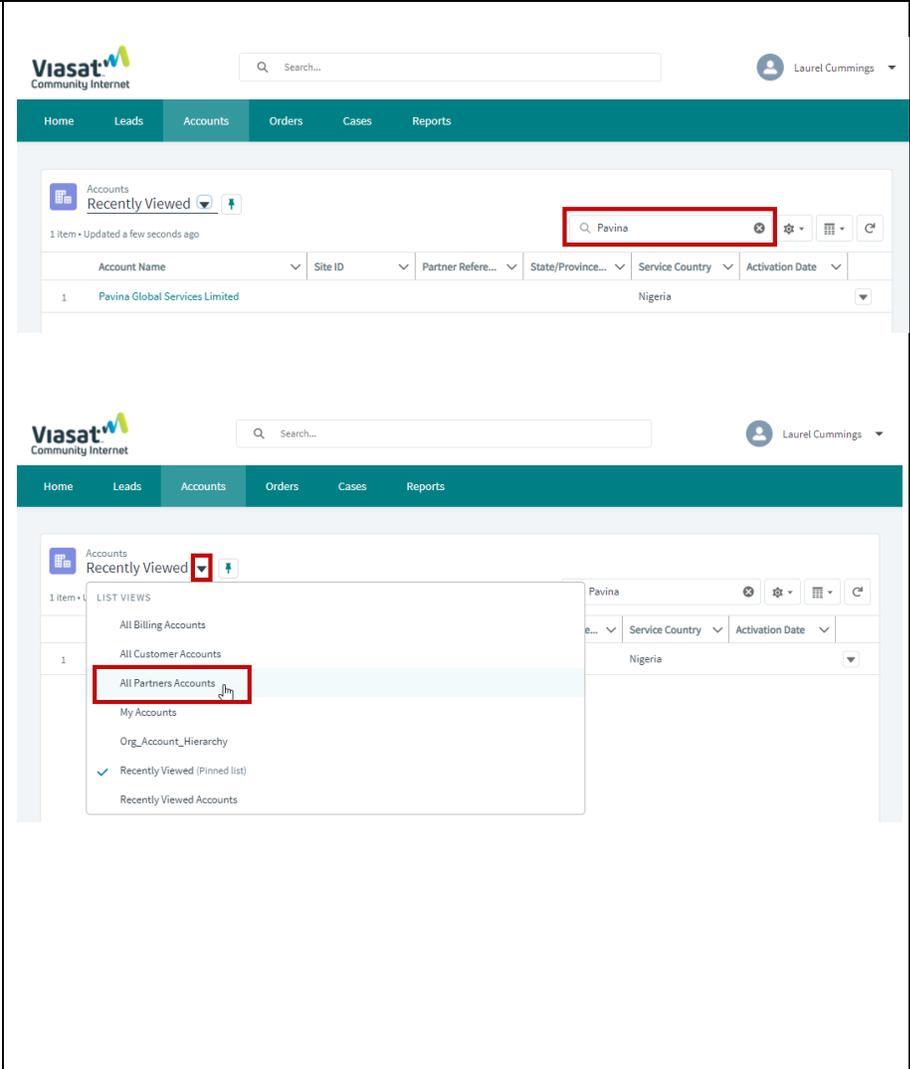


2. Click Accounts in the navigation ribbon.

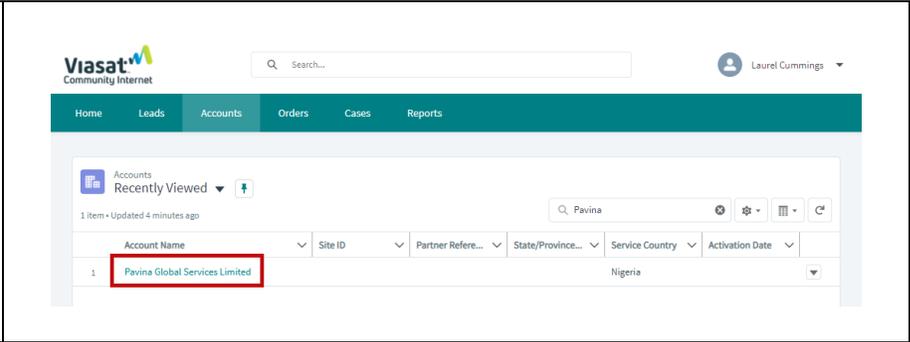


3. Search for the partner account name that corresponds with the password to be reset.

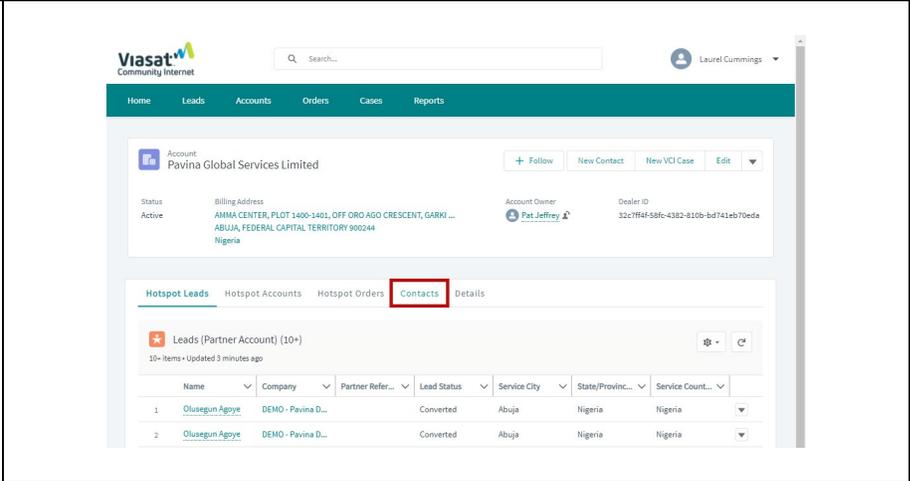
*note the accounts page defaults to recently viewed accounts. If the page is blank, click the dropdown arrow next to recently viewed, and change the selection to all partners accounts.



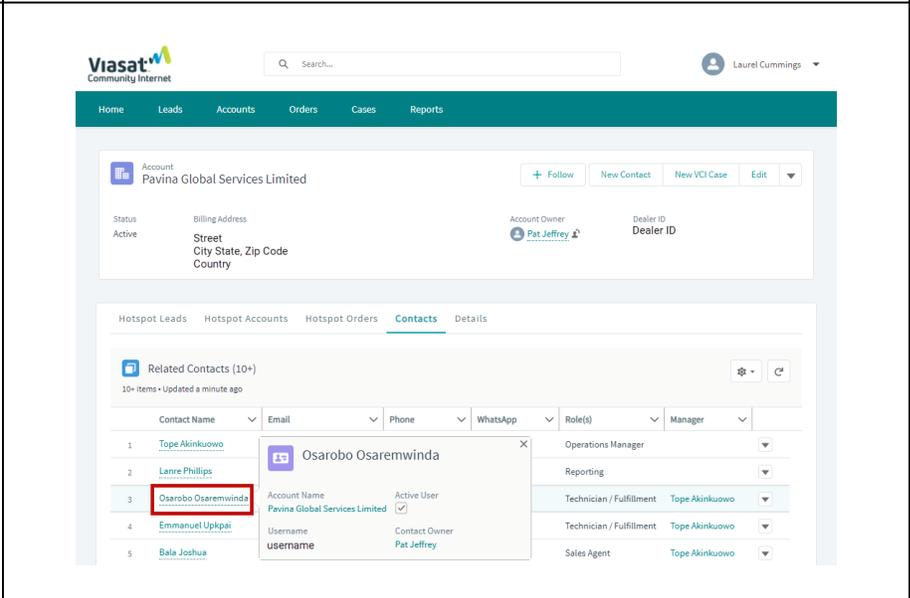
4. Click the partner account name. The Account page will appear.



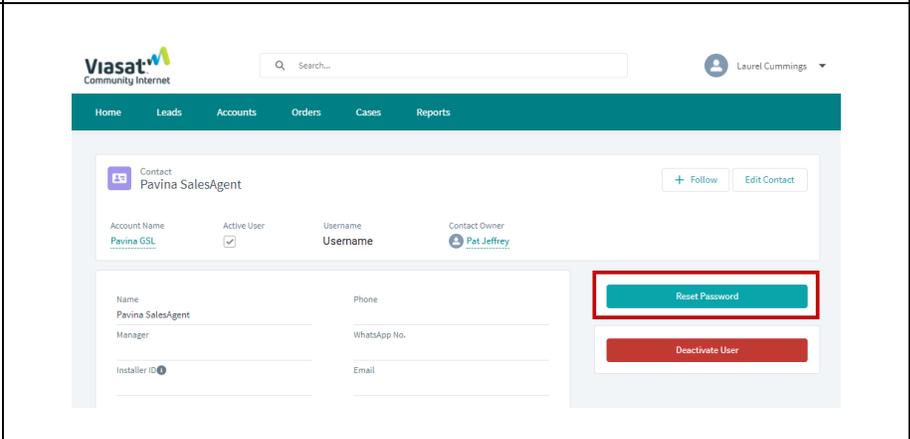
5. Click Contacts. The related contacts list will appear.

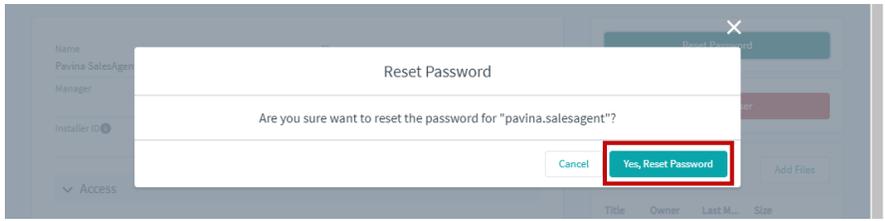


6. Click the name of the user whose password needs to be reset.



7. Click Reset Password.



<p>8.</p>	<p>A pop up will appear saying “Are you sure you want to reset the password?” Click Yes, Reset Password.</p>	
<p>9.</p>	<p>A New Temporary Password pop up will appear.</p> <p><u>*Note – you must record this password before closing the page. You will not be able to access this temporary password again.</u></p> <p>The temporary password is valid for 24 hours only.</p>	