

# ***Point-of-Sale Guide: Generating Pin Codes and Accessing Wi-Fi***

## Overview

This guide provides instructions on how to properly train the business owner on using the Point-Of-Sale (POS) device to generate pin codes as well as how customers can input purchased pin codes on the Captive Portal (CP) to access Viasat Wi-Fi.

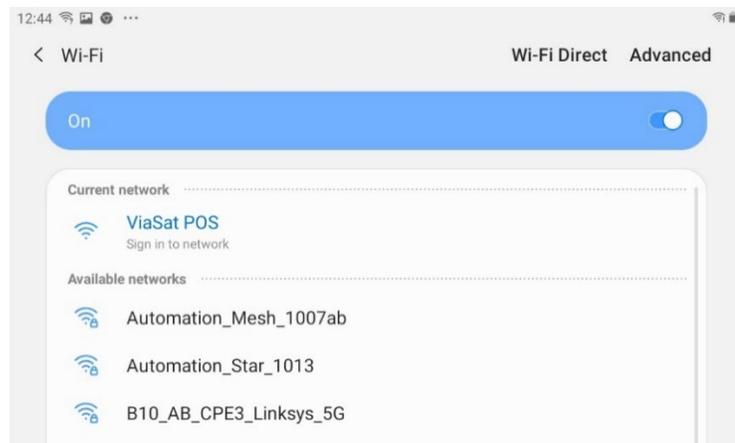
The Captive Portal section of this document should also be referenced by technicians for how to input and activate the test pin codes during the installation process.

### Required Items:

- POS Device
- POS Portal Login Credentials (provided by Viasat)

### POS Portal Instructions (Generating Pin Codes):

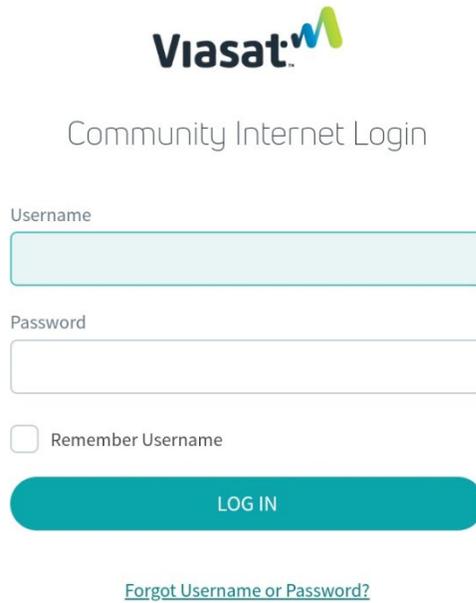
1. On the POS device, navigate to Settings (gear icon) and press “Wi-Fi” at the top of the settings list. If it is not selected already, select the Wi-Fi network named “Viasat POS”.



2. Navigate to the POS Portal and press “Login”. NOTE: This URL may come bookmarked on your POS Device’s web browser.

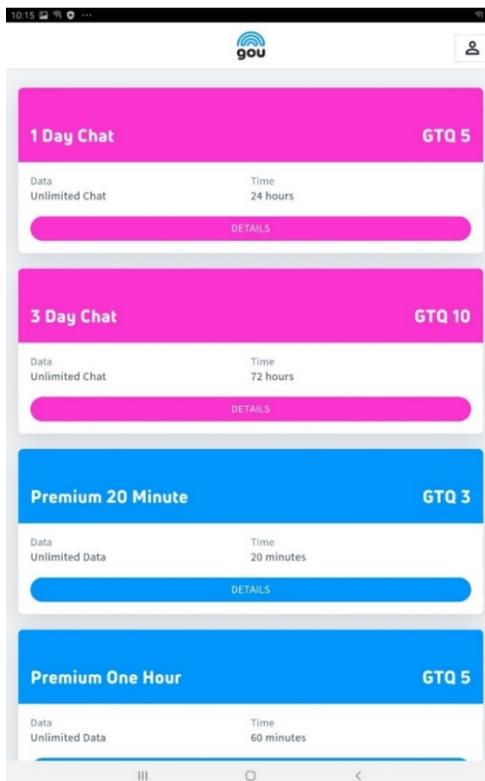


3. Input the Viasat-provided credentials located on the work order and select "Log In".  
NOTE: Have the business owner write down the login credentials, as they will be needed to login to this portal after installation is complete.

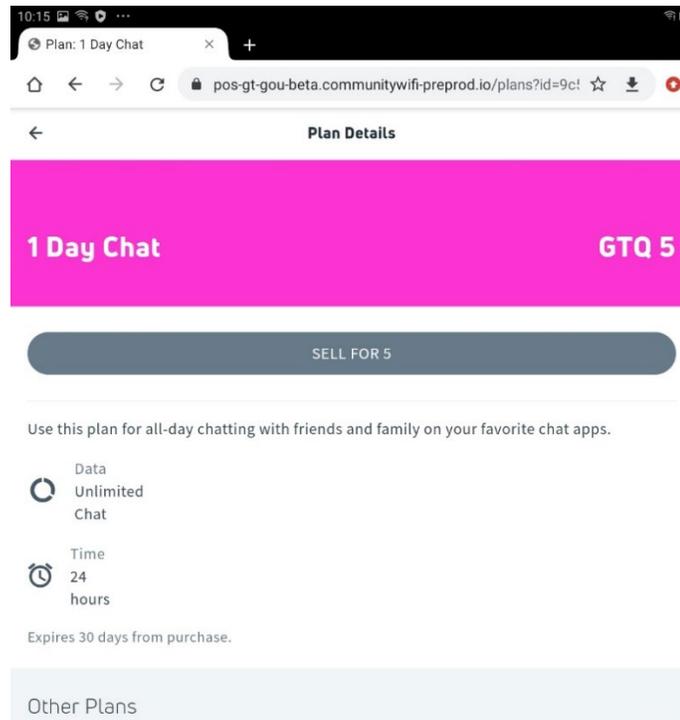


The image shows the Viasat Community Internet Login page. At the top is the Viasat logo. Below it is the heading "Community Internet Login". There are two input fields: "Username" and "Password". Below the password field is a checkbox labeled "Remember Username". At the bottom is a teal "LOG IN" button. Below the button is a link that says "Forgot Username or Password?".

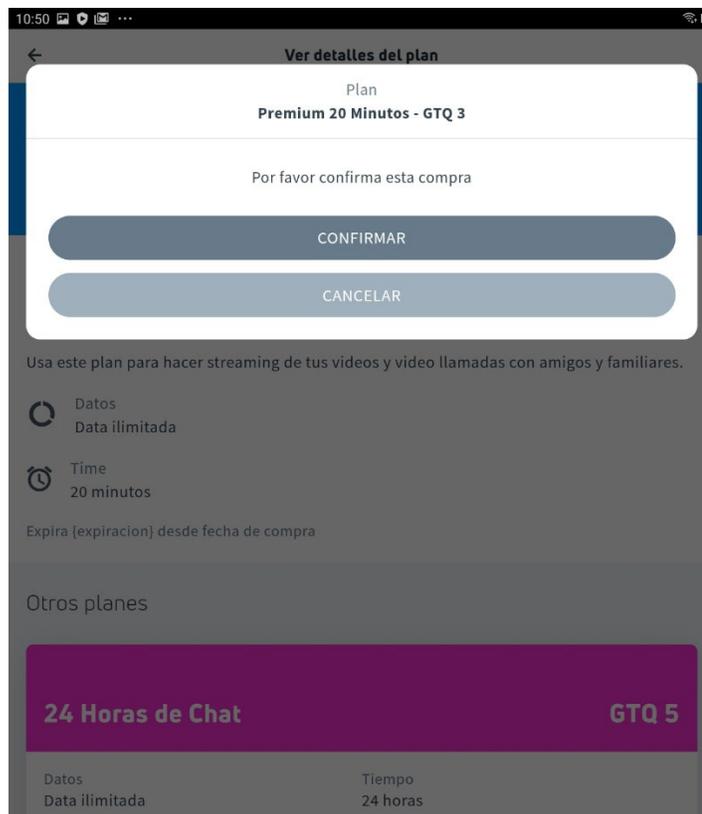
4. This will bring you to the POS Portal where you can find information on all available WiFi plans. **Make sure the customer is fully aware of the options and data plan details before generating a pin code for their purchase.**



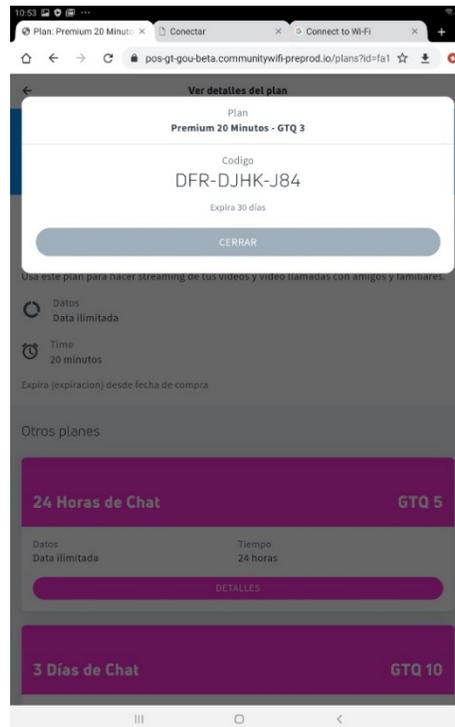
5. Once a customer pays for a WiFi plan, generate the pin code by pressing the “DETAILS” button underneath the appropriate plan and then select the “SELL FOR” button.



6. Verify this is the correct WiFi plan then press “Confirm” to generate a pin code.



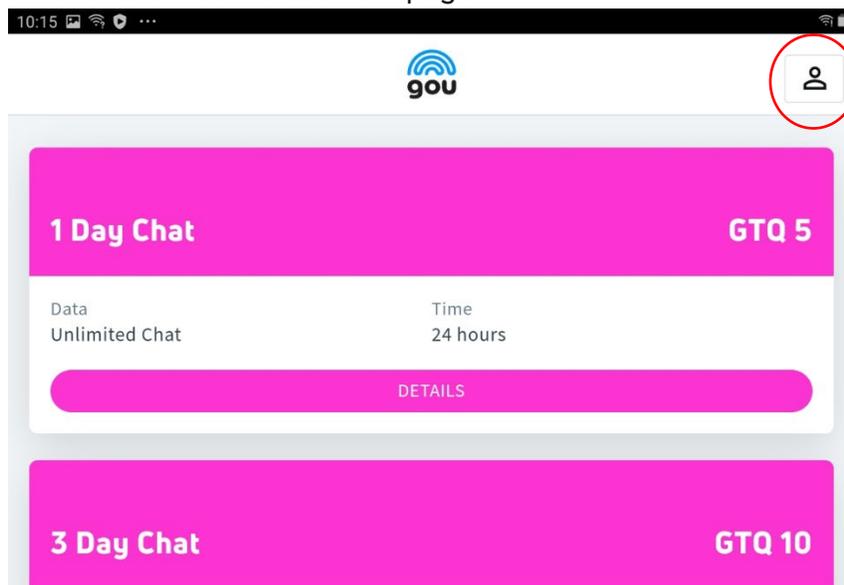
7. After a few seconds the Activation Pin Code will generate on the screen. WRITE THIS CODE DOWN AND PROVIDE TO THE CUSTOMER OR HAVE THEM TAKE A PHOTO OF IT. Double-check that the code was written correctly and press "close".



NOTE: The Activation PIN code shown above is only an example, it will not work if inputted.

8. Repeat steps 4-7 for all following customers.

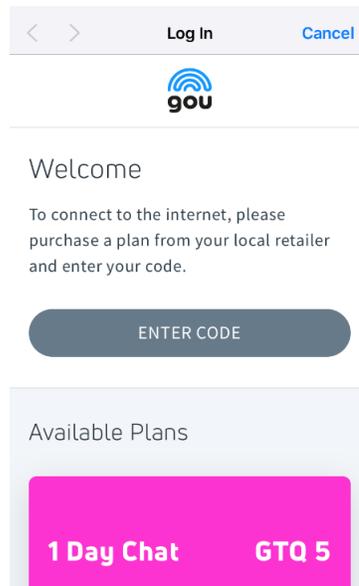
NOTE: To check your account information, press the human icon (circled below) on the top-right corner of the POS Portal main page.



## Using the Customer Captive Portal (CP) to Input Pin Codes and Access WiFi:

1. Potential customers can review available WiFi plan options via the Captive Portal by going to "Wi-Fi" in their device's Settings and selecting the Wi-Fi network corresponding to the hotspot.

Once the network is selected, the Captive Portal will load. This portal can be accessed at any time so long as the device is within range of the hotspot.



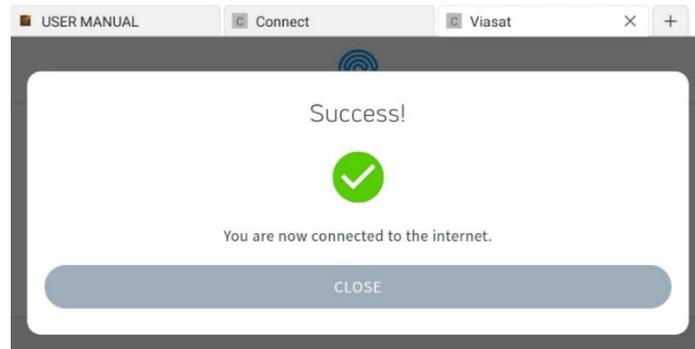
2. Once a decision is made, payment is delivered, and a pin code has been generated, the customer can activate their WiFi plan by pressing "Enter Code" on the Captive Portal.

A screenshot of a mobile application interface for code entry. At the top, there is a navigation bar with a back arrow and the text "Ingreso de codigo". Below the navigation bar, the text "Ingresa tu codigo" is displayed. Underneath, a message reads: "Debes aceptar [Política de privacidad](#), [Política de uso aceptable](#), y [Terminos de servicio](#) de este servicio antes de continuar". Below this message is a checkbox labeled "Estoy de acuerdo" with a red note: "Debes seleccionar 'Estoy de acuerdo' para activar tu codigo". Underneath the checkbox is a text input field labeled "Codigo" containing the text "Rthbfdthryn". At the bottom of the form is a dark blue button with the text "REDIMIR CODIGO".

**NOTE:** Once the Pin Code is activated the clock starts for the corresponding WiFi plan and cannot be paused after.

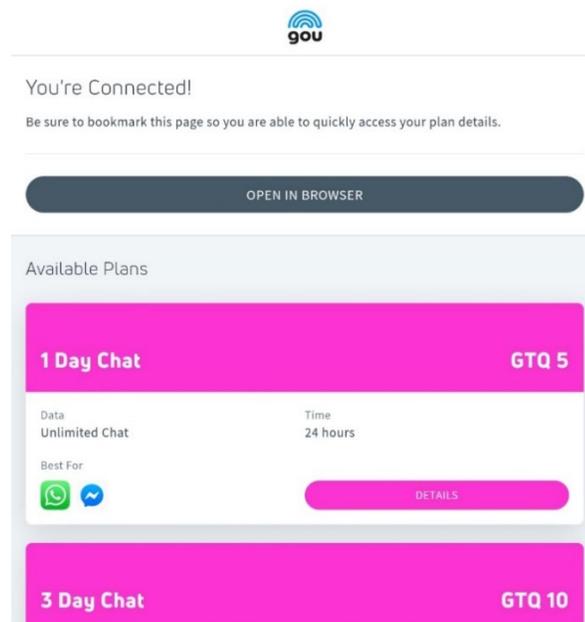
3. Type in the purchased Pin Code, Check the "I Agree" box to indicate that the user accepts the terms of service, and press "Redeem Code". If the code is entered correctly, the below message will appear indicating a successful connection to the WiFi plan.

Press "Close" to return to the Captive Portal.



NOTE: If an error message is delivered instead, try re-entering the code.

4. Press "Open in Browser" to open the Captive Portal in the device's web browser. This portal URL can be bookmarked so customers can readily access their plan's details as well as information for other available plans.



NOTE: If a customer is disconnected from the hotspot, they can reconnect by returning to the Captive Portal and retyping their original Pin Code. However, once their data plan's time limit has run out this code will no longer work.

NOTE: Pin Codes do not work on multiple devices at the same time.